

Record of operational decision

Decision title:	Award a contract to carry out External and Internal Improvement Works up to a value of £72,440.00 at Merchant House, Hereford
Date of decision:	8 th November 2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	<p>Initial decision is within the cabinet member commissioning, procurement and assets report dated 18th March 2022, it was the decision to agree the property services estates capital programme 2022/25 and residual improvement works from the 2019 Estates Condition Reports.</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50040252</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th March 2022 - Appendix B – Programme of Residual Improvement Works from 2019 Condition Reports.</p>

Ward:	Widemarsh
Consultation:	None
Decision made:	<p>To award a contract to Midlands Building and Maintenance Ltd. This decision is to award the contract to Midlands Building and Maintenance Ltd to carry out works at Merchant House, Hereford, following the completion of a successful tender, evaluation and moderation process.</p> <p>Works to include carrying out external and internal improvement works at Merchant House.</p> <p>To approve the works expenditure of up to £72,440.00 which includes £8,692.80 contingency and £5,795.20 for internal and external fees of the tendered price.</p> <p>Responsibility for delivering works to be carried out by the Capital Senior Project Manager within the spend budget of the Capital Building Improvement Programme.</p>
Reasons for decision:	<p>These works are part of the programme of residual improvement works from 2019 condition reports.</p> <p>The required improvement works have been assessed and prioritised based upon select criteria which covers health and safety, operational need, impact and lifecycle and value.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>There is a risk that once on site, further work is identified once the repair works start that was not previously apparent. A contingency has been allowed to cover unforeseen elements once the repair works commence.</p> <p>Should this contingency be insufficient, then a further decision will be required.</p>

Details of any alternative options considered and rejected:	Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains
Details of any declarations of interest made:	None

Signed..... Date: 8th November 2023
Sarah Jowett
Strategic Assets Delivery Director